

STATUS MOVES & STOCK CONTROL

TERMINALS & DEPOTS

Important Information;

- This Status Flow chart replaces all previously issued Status Flow Charts. All Terminals and Depots using the Terminal Web application must work according to these Instructions.
- The Flow chart gives details off all Functions – however this flow chart can be used If your facility does only one, all or some of the Functions.
- Status moves must be made as often as possible to ensure that VGLS can manage the flow of packaging efficiently.
- Emballage is a Valuable Asset - Incorrect balances are a serious issue- and can lead to customers having their orders reduced or cancelled.
- Un-registered status moves may result in Non payment of your services from VGLS.
- Incorrect balances or errors in Status moves must be reported as soon as possible to VGLS.

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Issuing Department	Planning dept.	DOC- Ref / File	Depot & Terminals- Instructions

STATUS MOVES- INVOICE CHECK-POINTS

TERMINALS & DEPOTS



Invoice point & Accounts Control (Repaired Packaging)

VGLS responsible for checks **Invoice control -accounts**

Status moves (in bundles) of packaging that have been repaired, All moves from REPAIR UNRESTRICTED status must be able to be backed up with proof of repair – When Invoicing VGLS these amounts must be clearly indicated as ‘Repair’.



Invoice point & Accounts Control (Washed Packaging)

VGLS responsible for checks **Invoice control -accounts**

Status moves (in bundles) of packaging that has been washed, all moves of washed types from WASH UNRESTRICTED → MAIN UNRESTRICTED status. When Invoicing these amounts must be clearly indicated as ‘Washed’.



Invoice point & Accounts Control (Sorted Packaging / Re-sorted Packaging)

VGLS responsible for checks **Invoice control / Inspection dept.**

- **Sorting Contract** – figures from the system.
- **Re- sorting** – Received packaging that does not conform to the VGLS Packaging standards and has been corrected- all times should be taken from the totals in the *resorting report file*.



Invoice point & Accounts Control (Cosmetic sorting And repair)

VGLS responsible for checks **Inspection dept.**

Status moves to relevant next status or Function, When Invoicing VGLS these figures must match agreed figures from the relevant *Cosmetic sorting and repair reports*.

- **Cosmetic Sorting & repair** – Received packaging marked as repair from releasers - all times should be taken from the totals in the *cosmetic sorting & repair file*.



Accounts Control (Loaded Material)

VGLS responsible for checks **Invoice control -accounts**

These status moves are for bundles of packaging being dispatched out. They will consist of moves from status MAIN UNRESTRICTED, WASH UNRESTRICTED, REPAIR UNRESTRICTED and SCRAP UNRESTRICTED, when Invoicing VGLS these amounts must be clearly indicated as ‘loaded’.



Control only (Internal moves from MAIN QUALITY INSPECTION to MAIN UNRESTRICTED)

VGLS responsible for checks **No Control – not Invoice accounts**

Moves from MAIN QUALITY INSPECTION to MAIN UNRESTRICTED are not to be invoiced – this status move is for packaging that requires no additional work, other than locating in their designated storage area . VGLS pay for the loading of these bundles when packaging is shipped out see No. 5 .

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